

POWER INFORMATION TECHNOLOGY COMPANY



TENDER DOCUMENT

FOR

ACQUISITION OF BANDWIDTH & ONLINE HOSTING SPACE

TENDER NO. PITC/G-224(45)/04-2020

CONTACTS:

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ABRIDGMENT

1. Recipient:	CEO (PITC)
2. Venue:	418 – WAPDA House, Lahore.
3. Closing Date& Time:	14-05-2020 (11:00)
4. Opening Date &Time:	14-05-2020 (11:30)
5. Type	One Envelope Single stage
6. Bid Money:	2% of the total value of quoted cost
7. Cost of Tender Document:	Rs. 2,000/- (Nonrefundable)
<u>SERVICES REQUIRED</u>	
LOT-A	50 Mbps Bandwidth Services.
LOT-B	50 Mbps Bandwidth Services
LOT-C	1TB Online Hosting Space. (Control Panel with unlimited domains)

Sealed quotations are invited from the potential dealing firms for provisioning of bandwidth & online hosting space. Requirements are given in "Bill of Quantity".

INSTRUCTIONS TO THE BIDDER

- 1.1 Quoted rates should be included all type of charges.
- 1.2 The bidding process will be single stage single envelope (PPRA 36(a)). Bidders are required to submit technical and financial bids in single sealed envelope, clearly marking "Technical" and "Financial", two copies of each (marked as Original and Copy). Soft copies of bids may also be required. Firms will be evaluated on the basis of criteria as per para-7 of this tender document.
- 1.3 The bidders shall furnish 2% bid money as a part of their tenders in form of Bank Draft or Bank Guarantee in favour of CEO (PITC), WAPDA House, Lahore, to be enclosed in the envelope of financial bid.
- 1.4 Successful bidder shall deposit performance security, as described in rate contract or PO, not exceeding 10% of the value of the proposed purchase order in shape of bank draft or bank guarantee issued by any scheduled bank, in favour of indenter. The same shall be released after expiry of warranty period.
- 1.5 Competent Authority reserves the right to accept or reject any offer or a part thereof or increase/decrease quantity to any extent without assigning any reason. The offer received incomplete or not in accordance with the conditions/specifications will not be entertained. Bid offered is likely to be ignored if: -
 - i) The tender is unsigned (all pages should be signed).
 - ii) It is received after the time and date fixed for its receipt.
 - iii) Offer is ambiguous or conditional.
 - iv) The offer is from a firm who is blacklisted by PEPCO, WAPDA or any other government organization, or is in litigation with any government organization or is defaulter in any previous order and/or contract.
 - v) The offer is unsolicited.
 - vi) The bid is not accompanied with full earnest money.
- 1.6 The tenders prepared by the bidders should comprise of the following documents:-
 - i) Covering letter.
 - ii) Receipt of tender document cost.
 - iii) Bid Money.
 - iv) Bill of quantities provided with tender document duly filled, signed and stamped.
 - v) All certificates as per clause 4.

2. TERMS AND CONDITIONS

- 2.1 The quoted price must be firm, final, inclusive of all taxes, transportation charges etc. in Pak Rupees.
- 2.2 The purchaser is not bound to accept the lowest offer not fulfilling the requisite criteria. The reasons for rejecting the lowest or any offer shall not necessarily be communicated.
- 2.3 Price will remain valid for at least 90 days from the date of opening of quotation.
- 2.4 If the bidder fails to perform any or all of the Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 2% of the value of the Services, supplied beyond stipulated delivery schedule for each week or part thereof of delay until actual performance, subject to a maximum of 10% of value of such services.
- 2.5 Quantities given in Bill of Quantity are based on rough estimate and may increase or decrease up to any extent. Successful bidder shall be bound to supply the required quantity, on the approved rates within the validity of the rates.
- 2.6 An inspection shall be carried out by representative of CEO (PITC).

- 2.7 The supplier/bidder has to arrange demonstration if asked by the O/O CEO, PITC. Services, which do not meet the technical specifications, can be rejected and the offer can be declared as technically nonresponsive.
- 2.8 Agreement will be initially for one year at first step, extendable with mutual consent.

3 Schedule of Services

The Services, installations will be required to be completed within 15 days after the issuance of Purchase / Work Order.

4 Evaluation Criteria

Bidder as a part of his bid shall provide the following depending upon applicability: -

- 4.1 A list showing the location of head office along with those of branch offices.
- 4.2 A list of technical expertise and qualified maintenance engineers/staff to handle the hardware maintenance task efficiently along with their qualification.
- 4.3 A list of clients to whom the bidder has done or been doing business during last 3 years along with their Names, Addresses and Phone Numbers.
- 4.4 Description of the backbone being used by the bidder for its own internet connectivity.
- 4.5 Name of the cities throughout the country where ISP has access through local number
- 4.6 A certificate describing the guaranteed response time after a hardware or network failure when the complaint is lodged within the warranty period. The maximum expected down time should also be defined and must not be more than 2 hours. In case services remain down beyond 2 working hours, the bidder must have the demonstrated capability to replace to provide alternative services until diagnostic and removal of fault otherwise PITC/WAPDA/PEPCO reserve the right to claim against the loss so born.

5 Evaluation Formula

- 5.1 Single stage one envelope procedure is opted in evaluation of the bids, The total points for bid evaluation are 100.
- 5.2 The bidder will be declared technically qualified if score of technical factors is 70% or more. The technical factors are defined at clause-7.
- 5.3 The contract will be awarded to those technically qualified firm who will be financially lowest.

6. Terms of Payment

Payment of the equipment supplied shall be made directly by consignees within thirty days, from the date of receipt of invoice, on production of following documents:

- a) Invoice in triplicate having NTN.
- b) Services provided working satisfactory certificate.
- c) Sales Tax Invoice (if not exempted) or attach exemption certificate.
- d) Non-payment certificate.
- e) Performance Security Receipt Certificate.

7. TECHNICAL EVALUATION FORMULA

The Technical responsiveness will be determined by evaluating the following factors.

Sr.#	Factors	Max. Score					
A	Mandatory Factors						
	Registration/Incorporation/Business Certificate and at-least three year of doing business in Pakistan/ PTA Approved						
	Valid Necessary Tax Registrations						
	Affidavit to the effect that bidder is not blacklisted and rendered ineligible for corrupt and fraudulent practices by any Government (Federal, Provincial or Local) or a public-sector organization/Division/ Ministry (Annexure-A)						
	Compliance to technical specifications of tendered goods						
	Compliance to schedule of supplies						
B	Bidder						
I.	Company profile		20				
	i.	Type of Company Pvt. Limited = 05 marks Partnership = 03 marks Proprietary = 02 marks		5			
	ii.	No. Of Branches in Pakistan (1 mark per branch in a city)		5			
	iii.	Age of Company (1 Marks per year)		5			
	iv.	Experience with WAPDA/PEPCO/NTDC/PITC/DISCOs		5			
II.	Financial Business : A list of clients (other than WAPDA/PEPCO) to whom the bidder has done or been doing business during last 3 years along with their Names, Addresses, Phone Numbers. List is to be provided bifurcating in following slabs: <input type="checkbox"/> Less than 5.0 million (7 marks) <input type="checkbox"/> 5.0 million to 7.0 million (15) <input type="checkbox"/> Above 7.0 million (20)		20				
III.	Qualified staff position of the firm (attach list). experience >= 03 years per person 5 points experience <= 03 years and >2 years per person 4 points experience <= 02 years and >1 years per person 3 points		25				
	S.No	Name		Post	Qualification	Total Experience	Experience with present employer
IV.	Responsiveness of solution as per requirement. Provide details of solution provided by bidder following details must be included:(for LOT-A & LOT B) i. ISP Bandwidth Sources ii. Solution Details with diagrams iii. Backup Solution Details with auto failover along with diagrams iv. Media Details v. Equipment details at customer end & ISP end vi. Response time details in case of any failure. LOT-C Provide details of hosting solution along with control panel details.		35				
	Total		100				

BILL OF QUANTITIES

Sr.No.	SERVICE DESCRIPTION	Annual Bandwidth charges (Inclusive of all Taxes) PKR	Installation Misc. Charges	One Time Cost (PKR)
LOT-A				
	i. 50 Mbps CIR redundant Internet Connectivity on Fiber with unlimited downloads and traffic per month with default (128) static IP pool. ii. Dark Fiber from WAPDA House to PITC office Aiwan-e-Iqbal Complex, Edgerton Road, Lahore.			
LOT-B				
	i. 50 Mbps CIR redundant Internet Connectivity on Fiber with unlimited downloads and traffic per month with default (128) static IP pool. ii. Dark Fiber from WAPDA House to PITC office Aiwan-e-Iqbal Complex, Edgerton Road, Lahore.			
LOT-C				
Solution		Annual Charges (PKR) Inclusive of all taxes		
1 TB space for online services with control panel				

Note:

- a. Media arrangement of all types involved during installation of link will be responsibility of the bidder.
- b. ISP must have connectivity from two different sources i.e. PIE or Trans world etc. And must have automatic seamless switching capability without down time.
- c. A backup link of same specifications on fibre and alternate point to point wireless connectivity must be installed by ISP.
- d. Failover device will be installed by ISP at PITC premises; in case primary link goes down, then backup link automatically takes over.
- e. Two administrative (6 MB shared with unlimited downloads) links to operate the system from home after duty hours.
- f. Bidder may participate in any LOTs.

Due to current Covid-19 situation queries may be asked on following numbers:

1. 0335-4445131
2. 0335-4445133 (adnan@pitc.com.pk)